



**PG Dissertation Processing Sheet**

Form Type: A (36)

**Part I – Proposal approval**

Ad.No: ..... Reg.No: .....

Research Scholar: .....

Department: .....

Research Topic: .....

..... Language: .....

Co-Guide (If any): .....

Phone: ..... E-mail: .....

Name of Murshid: .....

Phone: ..... E-mail: .....

I hereby declare that the proposal for the above topic has been discussed by the department and the scholar has made the necessary changes as required by proposal defense committee

**Name & Signature:**

.....  
(Murshid) .....  
(HoD)

Date of Submission: ...../...../..... (by Office)

**Part II Dissertation Progress Report**

Please Use the Following Scale to Assess the progress

Very Poor	Poor	Average	Good	Very Good
1	2	3	4	5

<b>1- Data collection</b>	
<b>2- Chapter writing</b>	
<b>3- Work Quality and Efficiency</b>	
<b>4- Face to face consultation</b>	
<b>5- Study plan</b>	

.....  
(Sign of Murshid)

Date of submission: ...../...../..... (by Office)

**Part III – Submission for evaluation (for office use)**

No. of Pages in the dissertation: ..... Date of Submission .....

Minus marks (1 per day) for late submission of proposal, progress report and evaluation copy. Submission after 55 minus marks is invalid.

<i>Deadline</i>	Part 1	Part 2	Part 3	Total
<b>Minus Marks</b>				

### Part IV – Marks by Evaluation

Very Poor	Poor	Good	Very Good
2	4	6	8

- 1- The dissertation title is appropriate.
- 2- Abstract is an accurate summary of the dissertation.
- 3- Clarity in presenting ideas.
- 4- Organization of the dissertation in terms of arrangement of chapters, sections, etc.
- 5- Academic level of the language used in the dissertation.
- 6- Accuracy of grammar in the dissertation.
- 7- The adequacy of Literature Review clarity of research objective and appropriateness of methodology
- 8- Adequacy of data collection.
- 9- Comprehensive coverage of relevant and up to date references
- 10- Consistency of style for citation and bibliography.


**Total:**  
**80**

Minor Correction	Major Correction	Rejection	Top Ten
------------------	------------------	-----------	---------

**By:** \_\_\_\_\_ sign & date

### Part V – Performance in Viva

Very Poor	Poor	Average	Good	Very Good
1	2	3	4	5

- 1- Depth of knowledge in the topic
- 2- Answers to the questions
- 3- Awareness on the referred works
- 4- Presentation


**Total:**  
**20**

Date of viva : ..... /...../..... Time: .....

**Name and Sign of Evaluators.**

### Total Marks scored after reducing Minus Marks

Evaluator	Murshid	80+80/2	Viva	Total	Minus	G. Total	Grade
80	80		20	100	Marks		

45-54 Good	55-69 Very Good	70-89 Excellent	90-100 Outstanding
---------------	--------------------	--------------------	-----------------------

### Part VI – Final Submission

Office of Academic Affairs  
Sign, Date & Seal

Central Library  
Sign, Date & Seal